

Annex A_Schedule of Rate

Provision of Building Services Works for Renovation by Design and Build

Location: Room 1016, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong

Ref: : EQ2024-10_002

Items	Description	Total Amount
1	Part A: Preliminary	\$ -
2	Part B: Builder's Works / Main Works	\$ -
3	Part C: E & M Works	\$ -
4	Part D: Lighting System	\$ -
5	Part E: Air-conditioning System	\$ -
6	Part F: Fire Service System	\$ -
Grand Total (Part A+Part B+Part C+Part D+Part E+Part F):		\$ -

7	Part G: Others-Any items/works not included in the description of works	\$ -
Total Amount (Part G):		\$ -

Tenderer Information	1. Each tender shall set forth the fully given names, surname and address of the Tender (if a person); and when the quotation is in the name of a firm the names in full and address of each member of the firm. When the quotation is by a company there shall be set forth the name of the company and the address of the registered office of the company.	
	2. Each Quotation shall complete this Appendix with Authorized Signature and Company Stamp	
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Part A: Preliminary

Item	Description	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
A1.1	Provide attendance, site supervision, coordination and Management Fee	1	SUM		\$0.00
A1.2	Provide general PROTECTION during the course of works	1	SUM		\$0.00
A1.3	Provide general CLEANING during the course of works & Final Cleaning after the construction works	1	SUM		\$0.00
A1.4	Cart away debris during the course of works	1	SUM		\$0.00
A1.5	Provide setting-Out	1	SUM		\$0.00
A1.6	Insurance: Contractors all risk, employee compensation and third parties insurance	1	SUM		\$0.00
Sub-total A:					\$0.00

Part B: Builder Works

B1	Demolition	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
B1.1	Demolish the existing ceiling, wall partition, fixture and fitting, and built-in installation so as to fit with the proposed design layout	1	JOB		\$0.00
Sub-total B1:					\$0.00
B2	Ceiling	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
B2.1	Supply and install structural false ceiling c/w rockwool ceiling tiles 600x600MM	36	SQM		\$0.00
Sub-total B2:					\$0.00
B3	Floor Finish	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
B3.1	Supply and install vinyl floor tile	36	SQM		\$0.00
B3.2	Supply and install timber skirting 50MM H	25	LM		\$0.00
Sub-total B3:					\$0.00
B4	Wall Finish	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
B4.1	Touch up / Make good / repair the wallpaper finishes after renovation work	1	JOB		\$0.00
Sub-total B4:					\$0.00
B5	Doors	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
B5.1	Supply and install aluminium extrusions and accessories for door frame c/w single leaf SWING glazed door, ironmongery, and frosted film as the entrance of premise (At least 900MM Clearance)	1	SET		\$0.00
Sub-total B5:					\$0.00
B6	System Furniture	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
B6.1	Supply and install ordinary bench with modesty panel under desk (Dimension: 1200MM W X 600MM D X 745MM H)	10	NO		\$0.00
B6.2	Supply and install desktop partition (Dimension: 1150MM D X 300MM H X 14MM T)	10	NO		\$0.00
B6.3	Supply and install desktop partition (Dimension: 600MM D X 300MM H X 14MM T)	20	NO		\$0.00
B6.4	Supply and install full height storage cabinet (Dimension: 800MM W X 450MM D X 2000MM H)	8	NO		\$0.00
B6.5	Supply low storage cabinet (Dimension: 800MM W X 450MM D X 850MM H)	4	NO		\$0.00
B6.6	Supply Round Table (Dia: 600MM D X 745MM H)	1	NO		\$0.00
B6.7	Supply ordinary office chair	10	NO		\$0.00
Sub-total B6:					\$0.00

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Part C: Electrical Services

Item	Description	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
C1.1	Supply and install 13A electrical twin socket outlet for workstation, door access, water dispenser etc	15	NO		\$0.00
C1.2	Supply and install conduit and box for structural cabling to ensure each workstation installed with at least 1 data point and 1 voice point c/w socket outlet	15	NO		\$0.00
C1.3	Supply and install strike lock door access control system c/w system programming	1	LOT		\$0.00
Sub-total C:					\$0.00

Part D: Lighting System

Item	Description	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
D1.1	Allow provisional sum for sum for the supply and installation of Lighting System to cope with the new layout	1	SUM		\$0.00
Sub-total D:					\$0.00

Part E: Air-conditioning System

Item	Description	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
E1.1	Allow provisional sum for sum for the supply and installation of Air-conditioning System to cope with the new layout	1	JOB		\$0.00
Sub-total E:					\$0.00

Part F: Fire Service System

Item	Description	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
F1.1	Allow provisional sum for sum for the coordination and management of Fire Service System which will be carried out by NSC	1	JOB		\$0.00
Sub-total F:					\$0.00

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Part G: Others-Any items/works not included in the description of works

	Description	QTY	UNIT	Unit Rate (HKD)	Total Amount (HKD)
G1.1					\$0.00
G1.2					\$0.00
G1.3					\$0.00
G1.4					\$0.00
G1.5					\$0.00
G1.6					\$0.00
G1.7					\$0.00
G1.8					\$0.00
G1.9					\$0.00
G1.10					\$0.00
G1.11					\$0.00
G1.12					\$0.00
G1.13					\$0.00
G1.14					\$0.00
G1.15					\$0.00
G1.16					\$0.00
G1.17					\$0.00
G1.18					\$0.00
G1.19					\$0.00
G1.20					\$0.00
Sub-total G:					\$0.00

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Specified the currency if your quotation is not in HK Dollars

Supplier is requested to submit the pricing for specified and/or "Equal or Equivalent" alternative for items.

The following information MUST PROVIDE together with the quotation return : :

Additional Information	1	Project Reference (At least 2 years Office Building Renovation Project)	Please provide
	2	Schedule of Prices as stated in the RFP document	Please confirm
	3	Price Validity for future replenishment from the date of P.O. / Contract	Please provide
	4	Target Lead time: this project is required to complete on or before 2-DECEMBER-2024 and the schedule of site walk will be informed soon	Please provide Work Program
	5	In the absence of any sum against any item or items, any monetary cost attributable thereto shall be deemed to be included elsewhere in this Bill or in the unit rates for the work.	Please provide separate proposal if any
	6	Any price entered in this bill shall be at the risk of the Main Contractor and no adjustment will be made at the settlement	Please confirm
	7	During the course of works or completion of works, contractor shall provide a progress report as the proof of its actual work done for our approval prior to payment application with invoice submission	Please confirm
	8	The price quoted shall be the sole cost including the third party liabilities insurance, employee compensation insurance, contractor all risk etc. to the company for the service.	Please confirm
	9	The Tender shall be a lump sum fixed price tender for the carrying out and completion of the whole Construction Works in conformity with Contract Documents and Drawings. There will be no adjustment to the Contract Sum for rises or falls in the exchange rates of currencies or the cost of labor, materials, freight, insurance money or any other item occurring after the date of tendering.	Please confirm
	10	The Tenderer's prices shall be deemed to include for the cost of all labor, material, all cutting and waste, duties, royalties, packing, freight, shipping, insurance, go down or other storage costs, delivery to site, unloading, storing, hoisting, lowering and all labor in setting, fitting and fixing in the required position, return of packings, plant, supervision, profit and all matters and works necessary for the carry out of all the Conditions of Contract and the timely and satisfactory completion of the entire works contained in the Contract whether expressed on the Drawings or Specification or not.	Please confirm
	11	The quantities/measurement stated in the Schedules of Rates are the best estimation only and Employer is not liable for any inaccurate or discrepancies. The Tenderer shall solely responsible to ensure the accuracy of quantities/measurement based on proposed design drawings and actual site measurements. The quantities in the Schedule of Rates submitted by the Tenderer do not form part of the Contract. The Tenderer himself shall be solely responsible for the accuracy and comprehensiveness of the Schedule and amend the Schedule subject to the necessary consideration in this connection.	Please confirm
	12	Where either no amount or an insufficient amount is allowed against any item in the Schedule of Rates, the cost or additional cost of the item is deemed to be included in the unit rates for other items of works	Please confirm
	13	As this package involves onsite works in the nominated project site, the contractor must supply evidence within their quotation offer to comply with HK Company Law and Project site conditions in respect of onsite works. AND, the contractor is or shall apply to become a HK Registered Company with relevant licenses and permits to undertake this project prior to any onsite works if it is statutory requirement or upon request by the Employer. The workers are qualified to carry out the works on site and provide the qualification certification upon request.	Please confirm
	14	If the works are to be subcontracted, evidence that all onsite workers are employees of a HK Registered Company and all workers are legally to carry onsite and placement works. The contractor agrees to abide by all HK laws and site regulations pertinent at the time of works.	Please confirm
	15	The works to be accorded to the Management Office of Olympic House and the contractor is required to comply with the renovation guideline and regulation of Management Office in the term of on-site arrangement and safety measures etc..	Please confirm
	16	The contractor should apply the valid working permit by self from the Management Office of Olympic House to ensure the construction works.	Please confirm
	17	The contractor should minimize the noise during construction works. If there is any complaint from the tenant, the Management Office shall reserve the right to stop the works.	Please confirm
	18	Evaluation Criteria:	Priority 1. Practicability of Layout Design; 2. Cost Structure; 3. Bidder Background, Profile and Past Project experience in Office Renovation; 4. Feasibility of Work Programme;
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