## 招標編號: EQ2020\_0005 招標承投為中國香港柔道總會設計 賽馬會社區持續抗逆基金——青少年柔道訓練班宣傳單張、海報、橫幅

招標承投為本會設計賽馬會社區持續抗逆基金——青少年柔道訓練班宣傳單張、海報和橫幅。煩請填 妥本招標公告內的投標表格,並附上有關文件,於截標時間前送抵指定地址。

投標者必須在香港時間 2020 年 10 月 9 日星期五下午 5 時前,用以下方法,把投標書送到中國香港柔道總會:

- (1) 郵寄或速遞:投標表格及有關文件必須放置於信封內,信封面並須註明招標編號、投標項目(但不得有任何記認,使人認出投標者的身分),寄往香港銅鑼灣掃桿埔大球場徑1號奧運大樓1024室中國香港柔道總會採購及服務供應評審組收。
- (2) 電郵: 填妥投標表格·並連同有關文件·電郵至 <u>tender.hkjudo@outlook.com</u>·郵件主題須註明招標編號及投標項目。

逾期的投標概不受理。本會不一定採納索價最低的投標申請或任何一份投標申請。如有任何疑問、歡迎致電(852) 2504 8363 向本會採購及服務供應評審組王小姐查詢。

2020年10月02日

中國香港柔道總會採購及服務供應評審組

# THE JUDO ASSOCIATION OF HONG KONG, CHINA TENDER NOTIFICATION Tender Ref. EQ2020 0005

Tender for the design Banner, Poster and Leaflet for Jockey Club Community Sustainability Fund---Youth
Judo Training Programme to The Judo Association of Hong Kong, China

Tender for the design of Banner, Poster and Leaflet for Jockey Club Community Sustainability Fund—Youth Judo Training Programme to The Judo Association of Hong Kong, China is hereby invited. Please return the filled tender form and related documents before deadline.

Tenders must reach The Judo Association of Hong Kong, China <u>before 5:00 p.m. on Friday, 09 Oct 2020</u> (Hong Kong Time) in the following ways:

- (1) By post or courier: Tenders must be clearly marked with the tender reference and the subject of the tender on the outside of the envelope (but should not bear any indication which may relate the tender to the tenderer), including the tender form and related documents, addressed to the Procurement and Service Provision Department, The Judo Association of Hong Kong, China, Room 1024, Olympic House, 1 Stadium Path, So Kon Po, Causeway Bay, Hong Kong.
- (2) By email: Fill in the tender form and attached with related documents (Titled "tender ref. and the subject of the tender", email to tender.hkjudo@outlook.com

Late tenders shall not be considered. The Judo Association of Hong Kong, China does not bind itself to accept the lowest or any tender. For enquiry on the collection of tender document, please feel free to contact Miss Wang at 2504 8363.

## 投標表格 Tender Form

招標編號 Tender Ref: EQ2020\_0005

| 招標內容 Quotation Subject                         |  |             |  |                 |                  |  |
|--|--|-------------|--|-----------------|------------------|--|
| No.  | 內 容 Subject  | 等級          | 數量   | 單價港幣            | 總計港幣             |  |
|  |  | Class       | Quantity   | Unit Price(HKD) | Total Price(HKD) |  |
|  | 為青少年柔道訓練班設計列印宣傳單張、海報和<br>橫幅                                      |             |  |                 |                  |  |
| 1  | Design Banner、Poster and Leaflet for Youth<br>Training Programme | 基本<br>Basic | 100 張海報、12<br>張橫幅、2000<br>張宣傳單張<br>12 Banner<br>100 Poster<br>2000 Leaflet |                 |                  |  |
| 折扣內容 Discount:                                 |  |             |  |                 |                  |  |
| 聯絡資料 Company Information:                      |  |             |  |                 |                  |  |
| 公司名稱 Company Name:                             |  |             |  |                 |                  |  |
| 地址 Address:                                    |  |             |  |                 |                  |  |
| 聯絡人及職位 Contact Person and position:            |  |             |  |                 |                  |  |
| 電話 Tel:  |  | 傳真 F        | 傳真 Fax:  |                 |                  |  |
| 公司印章及授權簽署 Company Chop & Authorized Signature: |  |             |  |                 |                  |  |
|  |  |             |  |                 |                  |  |
|  |  |             |  |                 |                  |  |
| 日期 Date:                                       |  |             |  |                 |                  |  |

### 投標申請指引:

- 1. 必須詳列可提供的有關合適的服務內容,
- 2. 所提交價格須包括所有應付帳款,並以港幣作為結算單位,
- 3. 申請者可利用其慣常使用的報價形式代替本表格,惟其內容必須符合本標書的所有要求。

#### **Tender application instructions:**

- 1. Must list out all suitable service content that could be provided
- 2. Provided price must include all expense (in HK Dollars)
- 3. Applicants may use their own tender form to replace this form, but the content must satisfy the requirement of this tender form.